

Documentary Public Tender for the Recruitment of an Adjunct Professor in the form of employment contract in public functions for indefinite duration with a trial period of five years

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According to the provisions of Articles 3rd, 5th, 10th-B, 17th and 29th-B and in accordance with Articles 15th to 24th-A of the Regulation of Career Statute for Teaching Staff in Higher Polytechnic Education (ECPDESP) - Decree-Law No. 185/81 of July 1st, as amended by Decree-Law No. 207/2009 of August 31st, and by Law No. 7/2010 of May 13th, together with the Regulation of Public Tender for Recruitment of Career Teaching Staff of the Polytechnic Institute of Porto, attached to Ordinance No. 4807/2011, published in Diário da República, II Series, No. 54 of March 17th and other legal provisions in force, it is hereby made public that, by my order of 25/11/2014 in the use of my competences, according to subparagraph *d*) of No. 1 of Article 11th of the Statutes of the School of Technology and Management of Felgueiras, approved by Order No. 15833/2009, published in Diário da República, II Series, No. 132 of July 10th, for a period of 30 working days from the publication of the present public notice in the Diário da República, documentary applications are now open for recruitment of, in accordance with the Career Statute for Teaching Staff in Higher Polytechnic Education, an adjunct professor in the scientific area of Informatics, disciplinary area of Computer and Communication Systems, now vacant on the personal map, in the School of Management and Technology of Felgueiras (ESTGF), of the Polytechnic Institute of Porto (IPP).

1 - Workplace - School of Management and Technology of Felgueiras, located at Rua do Curral, Casa do Curral - Margaride - Felgueiras.

2 - Vacant posts - 1 (one).

3 - Conditions – employment contract in public functions with indefinite duration with a trial period of five years in accordance with Article 10th- B of the ECPDESP.

4 - Characterization of functional content - The requirements of No. 4 of Article 3rd of ECPDESP.

5 - Scope of recruitment - are cumulative requirements for admission to the tender:

a) Applicants must comply with the requirements set out in subparagraphs *b*) to *e*) of No. 1 of Article 17th of the General Regulation of employment contract in public functions, approved by Law No. 35/2014 of June 20th;

b) Applicants must hold a PhD degree or the title of expert in the field or related area for which this recruitment procedure is open, in accordance with the Article 17th of the ECPDESP.

6 – Time frame:

6.1 – Applications will be considered only for the above mentioned post, terminating when the post is filled or due to insufficiency of candidates.

6.2 – The tender can also be brought to an end by a duly supported act of the President of ESTGF, in accordance with the general principles of administrative activity and the corresponding legal, regulatory and procedural limits.

7 – Application procedures:

7.1 – Applications must be submitted through a written application (otherwise application will be excluded) to the President of ESTGF, within 30 working days from the publication of the present public notice in *Diário da República*, dully signed and dated, together with all necessary documents, sent by registered mail with acknowledgment of receipt, within the established time limit, to Serviço de Recursos Humanos da ESTGF, Rua do Curral, Casa do Curral – Margaride – 4610-165 Felgueiras.

7.2 – Applications sent by electronic mail will not be considered.

7.3 – The application request must include, among other, the following information:

- a) Identification of the Public Tender;
- b) Complete identification, including full name, date of birth, nationality, address and e-mail address;
- c) Professional position and institution where the applicant works, if applicable;
- d) Academic qualifications and/or professional/academic titles;
- e) Indication that the applicant declares to be true the elements or facts presented in the application.

7.4 – The application must include the following documents:

- a) Photocopy of the identity card or citizen's card;
- b) Criminal Record stating that the applicant is able for employment contract in public functions;
- c) Physical and Psychological Aptitude Declaration necessary for the position;
- d) Updated Certificate of Vaccination;
- e) Documents proving that the candidate meets the legal provisions stipulated subparagraph *b)* of No. 5 of the present public notice.
- f) Two copies of a detailed *Curriculum Vitae*, duly dated and signed, one copy in paper and another in digital non-editable format (pdf);
- g) Two copies of the documents confirming the facts indicated in the *Curriculum Vitae*, including all the mentioned papers, one copy in paper and another in digital non-editable format (pdf);
- h) List of all submitted documents;

Paragraphs *b)* *c)* and *d)* can be replaced by a word of honour declaration where the applicant states that he/she is not hindered from employment contract in public functions or for the position for which he/she is applying for and he/she is physically and psychologically fit for the position and complies with the mandatory vaccination scheme.

7.5 – Whenever necessary, the jury may ask for additional documentation related to the *Curriculum Vitae*.

8- Evaluation, selection and ranking parameters:

- a) Academic Qualifications - weight of 15%

In this parameter, the following components will be evaluated:

PhD;

Expert Title;

b) Pedagogical Activity -weight of 35%

In this parameter, the following components will be evaluated:

Lecture activity;

Supervision of pedagogical projects;

Production of teaching material;

c) Scientific Activity – weigh of 15%

In this parameter, the following components will be evaluated:

Scientific publications;

Integration in the scientific community.

d) Professional Activity – weigh of 15%

In this parameter, the evaluation will take in consideration the activities related to the scientific area of the present notice and not considered in the previous paragraphs, at a minimum of undergraduate level.

e) Organizational Activity in Higher Education – weigh of 20%

In this parameter, the following components will be evaluated:

Presidency of management bodies in higher education / Organic units;

Member of management bodies in higher education / Organic units;

Coordination of Course/Technical-Scientific Unit/Department;

Responsible for Scientific area/disciplinary group;

Coordination of Institutional Offices;

Presidency of tender juries/institutional commissions/work groups;

Member of tender juries/institutional commissions/work groups;

Event organization.

9) The selection and ranking requirement details, document number twenty one, which is part of the Technic-Scientific Board Minute of July 30th 2015, is available at www.estgf.ipp.pt, in the folder “Documentação” and then “Concursos-Docentes”.

10 – Applicants may have access to the public tender procedure at ESTGF Human Resources.

11- The Jury minutes can be made available to applicants upon request.

12 – False declaration will be punished according to law.

13 - The Jury composition is the following: President: Professor Dorabela Regina Chiote Gamboa , Coordinator Professor, President of the School of Management and Technology of Felgueiras of the Polytechnic Institute of Porto.

Members:

Professor Carlos Fernando da Silva Ramos, Coordinator Professor (Polytechnic Institute of Porto - School of Engineering), who will replace the President in her absence;

Professor Henrique Santos do Carmo Madeira, Full Professor (Faculty of Sciences and Technology – University of Coimbra);

Professor Jorge Fernandes Rodrigues Bernardino, Coordinator Professor (Coimbra Institute of Engineering – Polytechnic Institute of Coimbra);

Professor Manuel Martins Barata, Coordinator Professor (High Institute of Engineering of Lisbon - Polytechnic Institute of Lisboa).

14 – Public Hearings – According to subparagraph *b)* of No. 4 of Article 23th of the ECPDESP, the jury can promote public hearings, guaranteeing similar circumstances for all candidates.

15 – Following subparagraph *h)* from Article 9th of the Constitution, Public Administration, as employer entity, promotes actively an equal opportunity policy between genders in what concerns employment access and professional progression, acting so as to prevent all kinds of discrimination.

16 – The present public notice is made public as follows:

a) In the II series of *Diário da República*;

b) At the Public Employment Pool, at www.bep.gov.pt, on the first working day after the publication in *Diário da República*;

c) At the Internet site of the Fundação para a Ciência e Tecnologia, I. P., both in Portuguese and in English;

d) At the internet site of ESTGF, www.estgf.ipp.pt e do IPP, www.ipp.pt, both in Portuguese and in English;

e) Other similar places.

07th August 2015 – The President, *Prof. Doutora Dorabela Gamboa*