

INSTITUTO POLITÉCNICO DO PORTO
ESCOLA SUPERIOR DE TECNOLOGIA E GESTÃO
PUBLIC NOTICE

Opening of documentary public tender for the recruitment of an Adjunct Professor in the scientific area of Business Sciences – disciplinary area of Organization and Management, in the form of employment contract in public functions for indefinite duration with a trial period of 5 years.

Under the terms of articles 3, 5, 10-B, 15, 17, 24, and 29-B of the Statute of the Career of Teaching Staff of Higher Polytechnic Education (ECPDESP) - Decree-Law No. 185/81, of July 1, as amended by Decree-Law No. 207/2009, of August 31, and Law No. 7/2010, of May 13, in conjunction with the Regulation of Competitions for the Hiring of Teaching Staff of the Polytechnic Institute of Porto, annexed to Order No. 4807/2011, published in the Diário da República, 2nd series, No. 54, of March 17, and other applicable legal provisions, it is made public that, by my order of March 21, in the exercise of my own competence, in accordance with subparagraph d) of paragraph 1 of article 11 of the Statutes of the School of Technology and Management, approved by Order No. 15833/2009, published in the Diário da República, 2nd series, No. 132, of July 10, amended by Order No. 9618/2019, published in the Diário da República, 2nd series, No. 204, of October 23, a documentary public tender is opened, for a period of 30 working days from the first working day following the publication of the notice in the Diário da República, for the occupation of a position provided for and not occupied, in the Career of Teaching Staff of Higher Polytechnic Education, in the category of Adjunct Professor, for the scientific area of Business Sciences – disciplinary area of Organization and Management, of the Staff Map of the School of Technology and Management of the Polytechnic Institute of Porto.

1 — Workplace — School of Technology and Management, located at Rua do Curral, Casa do Curral, Margaride, Felgueiras.

2 — Number of positions to be filled — 1 (one).

3 — Type of employment relationship to be established — Indefinite public employment contract, with a probationary period of five years, under the terms of article 10-B of the ECPDESP.

4 — Characterization of the functional content — As described in paragraph 4 of article 3 of the ECPDESP.

5 — Scope of recruitment — The cumulative admission requirements for the competition are:

a) Applicants must comply with the requirements set out in subparagraphs b) to e) of paragraph 1 of article 17 of the General Law on Public Employment, approved by Law No. 35/2014, of June 20;

b) Applicants must hold a doctoral degree or the title of specialist in the disciplinary area or related area for which the recruitment is open, in accordance with the provisions of article 17 of the ECPDESP.

6 — Time frame:

6.1 — Applicants will be considered only for the above-mentioned post, terminating when the post is filled or due to the absence or insufficiency of candidates.

6.2 — The tender may also be brought to an end by a duly substantiated act of the President of the School of Technology and Management, respecting the general principles of administrative activity as well as the legal, regulatory, and competitive limits.

7 — Application procedures:

7.1 — The application is made electronically at <https://domus.ipp.pt/concursos/estg/pessoal/> within thirty working days from the first working day following the publication of the notice of opening of the documentary competition in the Diário da República, through a dated and signed application, addressed to the President of the School of Technology and Management of the Polytechnic Institute of Porto.

7.2 — Applications sent by post or email are not accepted.

7.3 — The application must contain, among others, the following elements:

- a) Identification of the candidate by full name, date of birth, nationality, and postal and electronic address;
- b) Indication of the category and institution where the candidate provides teaching service, when applicable;
- c) Indication of the degrees held by the candidate;
- d) Statement that the candidate declares the truthfulness of the elements or facts contained in the application;
- e) Disciplinary area to which the candidate applies.

7.4 — The application must include the following documents:

- a) Criminal record certificate stating that the candidate is not prohibited from exercising public functions or not barred from exercising the functions they propose to perform;
- b) Certificate of physical robustness and psychological profile essential for the exercise of the functions;
- c) Updated mandatory vaccination record;
- d) Documents proving that the candidate meets the requirements referred to in subparagraphs of point 5 of this notice;
- e) Detailed, dated, and signed Curriculum Vitae;
- f) Copy of all supporting documentation referred to in the Curriculum Vitae, including each work mentioned therein, submitted in digital files organized according to the subpoints of the evaluation grid;
- g) Complete list of documentation accompanying the application;
- h) The candidate's scientific and pedagogical development project is relevant to the disciplinary area in which the competition is opened.

7.5 — Subparagraphs a), b), and c) of point 7.4 may be replaced by a declaration of honor by the candidate ensuring they are not prohibited from exercising public functions or barred from exercising the functions they propose to perform, possess the physical

robustness and psychological profile required for the exercise of the functions, and have complied with the mandatory vaccination laws;

7.6 — If the documents referred to in subparagraph f) of point 7.4 are not available in digital format, they may be replaced by the delivery in paper of a number of copies corresponding to the number of jury members, to be sent by registered mail within the submission period, making reference to the application made electronically, mentioned in point 7.1.

7.7 — Whenever necessary, the jury may request candidates to submit additional documentation related to the presented Curriculum Vitae.

8 — Evaluation parameters, selection, and ranking criteria — The selection and ranking criteria are as follows:

a) Technical-scientific performance of the candidate – Weighting of 35%

In this parameter, the following components will be evaluated:

- Scientific publications;
- Participation in R&D activities and projects;
- Supervision of academic works;
- Participation in academic degree/title awarding juries;
- Scientific development project;
- Business activity relevant to the scientific area.

b) Pedagogical capacity of the candidate – Weighting of 35%

In this parameter, the following components will be evaluated:

- Teaching activity;
- Development of didactic resources;
- Participation in pedagogical groups/committees;
- Pedagogical development project.

c) Other activities relevant to the mission of ESTG P.PORTO - Weighting of 35%.

In this parameter, the following components will be evaluated:

- Presidency of management bodies of UO/IES;
- Vice-presidency of management bodies of UO/IES;
- Members of management bodies of UO/IES;
- Position of Department Director or equivalents;
- Position of Deputy Department Director or equivalents;
- Position of Course Director or equivalents;
- Position of Deputy Course Director or equivalents or course committees;
- Responsibility for laboratories, services, and offices provided for in the UO/IES organizational chart;

- Other organizational positions recognized by UO/IES (by order of the UO/IES responsible).

9 — The details of the selection and ranking criteria can be consulted at <https://www.estg.ipp.pt/estg/informacao-e-documentacao/documentosPublicos>, and expand the view of the folders “Human Resources/Competitions/Teachers”.

10 — The competition process can be consulted at <https://domus.ipp.pt/concursos/estg/pessoal/>.

11 — False statements will be punished under the law.

12 — The composition of the jury is as follows:

President:

Luis da Costa Lima, Adjunct Professor, President of the School of Technology and Management of Porto Polytechnic Institute, who will be replaced, in his impediments, by Coordinator Professor Vanda Marlene Monteiro Lima, Vice-President of the School of Technology and Management of Porto Polytechnic Institute.

Members:

Vítor Lélío da Silva Braga, Coordinator Professor at the School of Technology and Management of Porto Polytechnic Institute;

Marisa José Roriz Leiras Ferreira, Coordinator Professor at the School of Technology and Management of Porto Polytechnic Institute;

Francisco José Alegria Carreira, Principal Coordinator Professor with Aggregation at the Polytechnic Institute of Setúbal;

Paula Odete Fernandes, Coordinator Professor at the Polytechnic Institute of Bragança;

Luís Manuel do Carmo Farinha, Coordinator Professor with Aggregation at the Polytechnic Institute of Castelo Branco;

Beatriz Casais, Associate Professor at the University of Minho.

13 — Public hearings — Under subparagraph b) of paragraph 4 of article 23 of the ECPDESP, the Jury may hold public hearings under equal circumstances for all candidates.

14 — In compliance with subparagraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional progression, ensuring scrupulously to avoid any form of discrimination.

15 — This notice is disclosed as follows:

- a) In the 2nd series of the Diário da República, as a Notice (extract);
- b) In the Public Employment Exchange, at www.bep.gov.pt, on the first working day following the publication in the Diário da República;
- c) On the Euraxess Portugal website, in Portuguese and English;
- d) On the ESTG website, www.estg.ipp.pt, in Portuguese and English.
- e) In customary locations.

21 of march 2025 — The President, *Prof. Doutor Luís da Costa Lima*