

**INSTITUTO POLITÉCNICO DO PORTO**  
**ESCOLA SUPERIOR DE TECNOLOGIA E GESTÃO**  
**Public Notice**

**Opening of documentary public tender for the recruitment of an Adjunct Professor in the scientific area of Legal Sciences-Private Law, in the form of employment contract in public functions for indefinite duration with a trial period of 5 years.**

According to the provisions of Articles 3<sup>rd</sup>, 5<sup>th</sup>, 10<sup>th</sup>-B, 15<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup> and 29<sup>th</sup>-B of the Regulation of Career Statute for Teaching Staff in Higher Polytechnic Education (ECPDESP) - Decree-Law No. 185/81 of July 1<sup>st</sup>, as amended by Decree-Law no. 207/2009 of August 31<sup>st</sup>, and by Law no. 7/2010 of May 13<sup>th</sup>, together with the Regulation of Public Tender for Recruitment of Career Teaching Staff of the Polytechnic Institute of Porto, attached to Ordinance no. 4807/2011, published in Diário da República, II Series, no. 54 of March 17<sup>th</sup> and other legal provisions in force, it is hereby made public that, by my order of June 24<sup>th</sup>, in the use of my competences, according to subparagraph d) of no. 1 of Article 11<sup>th</sup> of the Statutes of the School of Management and Technology, approved by Order no. 15833/2009, published in Diário da República, II Series, no 132 of July 10<sup>th</sup>, changed by the Order no. 9618/2019, published in Diário da República, II Series, no 204 of October 23<sup>th</sup>, for a period of 30 working days from the publication of the public notice in the Diário da República, documentary applications are now open for recruitment of, in accordance with the Career Statute for Teaching Staff in Higher Polytechnic Education, an Adjunct Professor in the scientific area of Legal Sciences-Private Law, now vacant on the personal map, in the School of Management and Technology, of the Porto Polytechnic Institute.

1 – Workplace - School of Management and Technology, located at Rua do Curral, Casa do Curral - Margaride - Felgueiras.

2 – Vacant posts - 1 (one).

3 – Conditions – employment contract in public functions with indefinite duration with a trial period of five years in accordance with Article 10<sup>th</sup>- B of the ECPDESP.

4 – Characterization of functional content - The requirements of no. 4 of Article 3<sup>rd</sup> of ECPDESP.

5 – Scope of recruitment - are cumulative requirements for admission to the tender:

a) Applicants must comply with the requirements set out in subparagraphs b) to e) of no. 1 of Article 17<sup>th</sup> of the General Regulation of employment contract in public functions, approved by Law no. 35/2014 of June 20<sup>th</sup>;

b) Applicants must hold a PhD degree or the title of expert in the field or related area for which this recruitment procedure is open, in accordance with the Article 17<sup>th</sup> of the ECPDESP.

6 – Time frame:

6.1 – Applications will be considered only for the above-mentioned post, terminating when the post is filled or due to insufficiency of candidates.

6.2 – The tender can also be brought to an end by a duly supported act of the President of School of Management and Technology, in accordance with the general principles of administrative activity and the corresponding legal, regulatory and procedural limits.

7 – Application procedures:

7.1 – The application is made by electronic means, through the address <https://domus.ipp.pt/concursos/estg/pessoal/>, within 30 working days from the publication of the public notice in Diário da República, submitted through an application, duly signed and dated, addressed to the President of School of Management and Technology, of the Porto Polytechnic Institute.

7.2 – Applications sent by post or email are not accepted.

7.3 – The application request must include, among other, the following information:

- a) Complete identification, including full name, date of birth, nationality, address and e-mail address;
- b) Professional position and institution where the applicant works, if applicable;
- c) Academic qualifications and/or professional/academic titles;
- d) Indication that the applicant declares to be true the elements or facts presented in the application.

7.4 – The application must include the following documents:

- a) Criminal Record stating that the applicant is able for employment contract in public functions;
- b) Physical and Psychological Aptitude Declaration necessary for the position;
- c) Updated Certificate of Vaccination;
- d) Documents proving that the candidate meets the legal provisions defined in subparagraphs of No. 5 of the present public notice;
- e) Curriculum Vitae, duly dated and signed;
- f) Documents confirming the facts indicated in the Curriculum Vitae, including all the mentioned papers;
- g) List of all submitted documents.

7.5 - Paragraphs a) b) and c) of the previous number 7.4 can be replaced by a word of honor declaration where the applicant states that he/she is not hindered from employment contract in public functions or for the position for which he/she is applying for and he/she is physically and psychologically fit for the position and complies with the mandatory vaccination scheme.

7.6 – If the documents referred in point f) of the previous number 7.4 are not available in digital format, they may be replaced by the paper delivery of a number corresponding to the number of members of the jury, to be sent by registered mail within the deadline mention of the application by electronic means mentioned on number 7.1.

7.7 – Whenever necessary, the jury may ask for additional documentation related to the Curriculum Vitae.

8 – Evaluation, selection and ranking parameters — The selection and ranking criteria are as follows:

a) Technical and scientific performance of the candidate – **weighting 35%**

In this parameter will be evaluated the components:

- Scientific publications;
- Participation in R&D activities and projects;
- Guidance of academic work concluded;
- Participation in juries leading to an academic degree/title;
- Communications in scientific events;
- Scientific potential.

b) Pedagogical capacity of the candidate – **weighting 50%**

In this parameter the following components will be evaluated

- Teaching activity;
- Elaboration of teaching resources of one course unit;
- Participation in pedagogical training.

c) Other activities relevant to the mission of ESTG|P.PORTO – **weighting 15%**

In this parameter will be evaluated the components:

- Chairman of the management body of UO/IES;
- Vice-Chairman of the management body of UO/IES;
- Member of management body of a UO/IES;
- Position of Department Director or equivalent;
- Position of Deputy Head of Department or equivalent;
- Position of Course Director or equivalent;
- Position of Course sub-director or equivalent; course committees or committees supporting the course coordination/scientific committees and scientific-pedagogical committees;
- Other positions/activities/organizational functions recognized by the OU/IES (by order of the head of the OU/IES).

9–The selection and ranking requirement details are available at <https://www.estg.ipp.pt/estg/informacao-e-documentacao>, in the folder “Recursos Humanos/Concursos/Docentes”.

10 – Applicants may have access to <https://domus.ipp.pt/concursos/estg/pessoal/>

11 – False declaration will be punished according to law.

12 – The Jury composition is the following:

President:

Luís da Costa Lima, Adjunct Professor and President of the School of Technology and Management of Porto Polytechnic Institute, who will be replaced, in his impediments, by Adjunct Professor João Paulo Magalhães, Vice-President of the School of Technology and Management of Porto Polytechnic Institute.

Members:

Dora Resende Alves - Associate Professor at the Universidade Portucalense Infante D. Henrique;

Eugénio Pereira Lucas – Coordinator Professor at the Polytechnic Institute of Leiria;  
Maria João Gil Pimentel Felgueiras Machado - Coordinator Professor at the School of Technology and Management of the Polytechnic Institute of Porto;  
Paulo de Tarso Domingues - Full Professor at the Faculty of Law of the University of Porto;  
Susana Catarina Simões de Almeida – Coordinator Professor at the Polytechnic Institute of Leiria.

13 – Public Hearings – According to subparagraph b) of No. 4 of Article 23<sup>th</sup> of the ECPDESP, the jury can promote public hearings, guaranteeing similar circumstances for all candidates.

14 – Following subparagraph h) from Article 9<sup>th</sup> of the Constitution, Public Administration, as employer entity, promotes actively an equal opportunity policy between genders in what concerns employment access and professional progression, acting so as to prevent all kinds of discrimination.

15 – The present public notice is made public as follows:

- a) In the II Series of Diário da República;
- b) At the Public Employment Pool, at [www.bep.gov.pt](http://www.bep.gov.pt);
- c) At the Internet site of the Euraxess Portugal;
- d) At the Internet site of ESTG, [www.estg.ipp.pt](http://www.estg.ipp.pt);
- e) Other similar places.

June 24<sup>th</sup> — The President, *Prof. Doutor Luís da Costa Lima*.